



Lead Trainer

Summary:

The Lead Trainer is responsible for teaching the main component of Culturesmart's 45-hour multilingual "The Essential Piece™" Medical Interpreter Training Program. The trainer will deliver the course to trainees of all languages. This is a part-time, project-oriented position. The ideal candidate is a freelance independent medical interpreter with prior experience in training and/or language coaching.

Essential Functions:

- Teach "The Essential Piece™" medical interpreter course, covering essential interpreting skills, code of ethics, U.S. healthcare system, and patient culture. Explain cultural issues, using case examples from the workplace and following Culturesmart's manual
- Supervise and provide constructive feedback during role-playing sessions
- Maintain records of participant performance during training
- Respond in a timely manner to individual needs of participants
- Collaborate with other trainers and function as a team member at meetings
- Mentor and motivate participants, using adult learning principles

Education, Experience and Skills Required

- Bachelor's Degree or higher professional degree required
- Five or more years of full-time medical interpreting experience with adequate references
- Sound understanding of the ethical and legal sides of medical interpreting; ability to handle difficult hypothetical questions on these topics
- Two or more years of training experience plus knowledge of adult learning principles
- Strong oral and written communication skills in English, ability to interact with industry professionals of all levels and ethnic groups; ability to work independently and as a part of a team.
- Mentoring skills
- Ability to maintain confidentiality of information
- Experience with Microsoft Office Suite
- Must be analytical, tactful, personable, a self-starter, and self-motivated

How to Apply:

Please send your résumé and cover letter by email with position applying for in Subject line to: info@culturesmart.org