

Language Coach

Summary:

The Language Coach is responsible for conducting the language-specific component of Culturesmart's 45-hour multilingual "The Essential Piece™" Medical Interpreter Training Program. The trainer will work with trainees in developing medical vocabulary in **one target language (language needs vary by region)**. This is a part-time, project-oriented position. The ideal candidate is a freelance independent medical interpreter with prior experience in training and/or language coaching.

Essential Functions:

- Teach translation of medical terms in English ⇔ **Target Language**
- Supervise and provide constructive feedback during role-playing sessions
- Perform and review pre- and post-training screening of participants for bilingual fluency and interpreting ability, creating and maintaining records
- Maintain records of participant performance during training
- Respond in a timely manner to individual needs of participants
- Collaborate with other trainers and function as a team member at meetings
- Mentor and motivate participants, using adult learning principles

Education, Experience and Skills Required

- Bachelor's Degree or higher professional degree required
- **Five or more years** of full-time medical interpreting experience with adequate references
- Two or more years of training experience plus knowledge of adult learning principles
- Mentoring skills
- Strong oral and written communication skills in English and **Target Language**, ability to interact with industry professionals of all levels and ethnic groups; ability to work independently and as part of a team
- Ability to maintain confidentiality of information
- Experience with Microsoft Office Suite
- Must be analytical, tactful, personable, a self-starter, and self-motivated
- Fluency in English and **Target Language**; knowledge of regional nuances in language
- Good, demonstrated familiarity with most **Target Language**-speaking cultures

How to Apply:

Please send your résumé and cover letter by email with position applying for in Subject line to: info@culturesmart.org